

Shri Vaishnav Vidyapeeth Vishwavidyalaya, Indore

B.A. Honors Public Administration

COURSE CODE	CATEGORY	COURSE NAME	L	T	P	CREDIT	TEACHING & EVALUATION SCHEME				
							THEORY		PRACTICAL		
							END SEM University Exam	Two Term Exam	Teachers Assessment*	END SEM University Exam	Teachers Assessment*
BAHNPUBAD 601	SOC.SC ARTS &HUM	Comparative Administration	5	-	-	5	60	20	20	-	-

Legends: L - Lecture; T - Tutorial/Teacher Guided Student Activity; P – Practical; C - Credit;

***Teacher Assessment** shall be based following components: Quiz/Assignment/ Project/Participation in Class, given that no component shall exceed more than 10 marks.

Course Objectives:

- Get acquainted with the fundamental concepts of the subject
- Study safety policies ,rules by the legislatures

Course Outcomes:

- To gain knowledge of the Constitutional extraordinary remedies and Statutory ordinary remedies as well

Course Content:

UNIT I

Introduction to comparative public administration

(i) Comparative Public Administration: Meaning, Significance and Evolution (ii) Fred Riggs: Models of Comparative Public Administration.

UNIT II

Comparative perspective of major democracies (i) Concept of Democracy: Meaning, Significance and Types (ii) Comparing the democratic political system of India, U.K., U.S.A. and Switzerland.

UNIT III

Executive systems of the World (i) Salient Features of the Democratic Constitutions of U.K. and U.S.A. (ii) Structural and Functional dynamics Executive Systems of U.K. – Crown, Prime Minister & President of US

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UNIT IV

Comparative perspective of Legislative and Judicial Systems (i) Structure and Functional dynamic of British Parliament.

UNIT V:

Structure and Functions of U.S.A. congress, Comparing British Judiciary and American Judiciary

Suggested Readings:

- Ferrel Hardy, (2001), Public Administration: A Comparative Perspective, MarcelDekker, USA
- Robert L. Maddex (1995),
- Constitutions of the World, Cq Press, 1995.
- U.N. Gupta (2009), Select World Constitutions, Atlantic Publishers & Distributors, NewDelhi.
VishnooBhagwan, Vidya Bhushan (1998), World Constitutions, Sterling Publisher PrivateLimited.
- K.K. Ghai (2013), Major Governments, Political System of U.K., USA, Switzerland, Franceand China.

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BAHNPUBAD 602	SOC.SC ARTS &HUM	RESEARCH METHODOLOGY	5	-	-	5	60	20	20	-	-

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Course Objectives:

- ◆ Get acquainted with the fundamental concepts of the subject
- ◆ Content Analysis coding and Categorizing themes and ideas
- ◆ To evaluate overall Validity and reliability

Course Outcomes:

- ◆ Conclude and generalize to the real world
- ◆ Draw Conclusions in the best Possible ways
- ◆ Solve various Planning and operational problems

Course Content:

UNIT I

Research Methodology

Definition, Nature and purpose of Research Methodology Social Science Research.
Scientific Method: features and limitations.

UNIT-II

Types of Research: Pure and Applied, Historical and Analytical. Survey Research: features, merits and demerits.

UNIT-III

Research Design. Meaning and importance. Types of Research Design: Exploratory, Descriptive, Experimental and Action Research.

UNIT IV

Role of internet and computers in Political Science Research.

UNIT-V

Sampling: Meaning and importance. Types of sampling – Random sampling, Stratified sampling and Systematic sampling.
Data collection, Processing and Analysis: An analysis. Report Writing

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Suggested Readings

- John Adams, (ed) Research Methods for Graduate Business and Social Science Students, Sage, New Delhi,2007.
- Bridget Somek, Lewin, Research Methods in the Social Sciences, Vistaar Publications, New Delhi,2008.
- Ghosh B.N, Scientific Method and Social Research, Sterling, NewDelhi.
- GoodeandHatt,Methods in Social Research, McGraw-Hill,NewYork,1952.
- Gopal Lal Jain, Research Methodology: Methods Tools and Techniques. Mangal Deep Publications, Jaipur, 2003.
- Kerlinger F.W, Foundations of Behavioural Research. Revised edition, Surjeeth Publications, NewDelhi.
- Kothari.C.R, Research Methodology : Methods and Techniques. New Age International, New Delhi,2004.
- Krishnaswamy O.R & Ranganathan M : Methodology of Research in Social Sciences, Himalaya, 2006.
- Sharma B.A.V.Prasad & Satyanarayana.P (ed); Research Methods in Social Sciences, Sterling, New Delhi,1983.
- Young P.V: Scientific Social Surveys and Research, revised edition, Asia publishing House, Bombay1997.

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BAHNPUBAD 603	SOC.SC ARTS &HUM	E- Governance (case studies)	5	-	-	5	60	20	20	-	-

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Course Objectives:

- Get acquainted with the fundamental concepts of the subject...
- To develop favourable point of view for the concerned authority
- Activity designed to help an organization and its public

Course Outcomes:

- Helps in maintaining cordial relations
- Art of developing promotional activities

Course Content

UNIT I

- ◆ E-Governance: Meaning, Scope and Importance
- ◆ Concept of Governance and Good Governance
- ◆ E-Governance-Prospects and emerging challenges

UNIT II

- ◆ E-Governance Theories
- ◆ Right to information Act
- ◆ Information Technology Act, 2000

UNIT III

- ◆ NICNET
- ◆ E-Governance in Urban Administration
- ◆ Detailed study of Information and Broadcasting Ministry of Government of India

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UNIT IV

- ◆ E-Governance in Higher Education
- ◆ E-Governance in Health Administration
- ◆ E-Hearing

UNIT V

- ◆ IT Security
- ◆ Hacking
- ◆ Cyber Crimes
- ◆ E-Governance opportunities, Challenge and Barriers

Suggested Readings:

- Alexander C.J. Pal LA, Digital Democracy; Policy and Politics in the Wired World. Don Mille Oxford University Press, 1998
- Kiran Bedi, Parminder Jeet Singh and Sandeep Srivastava, government @net , New Governance opportunities for India
- Andhra Pradesh Government, Vision 2020 Hyderabad: State Secretariat, 1999.
- Tracy Laquey, Internet Companion: A Beginner's Guide to Global Networking, London, Addison-Wesley Publishing Company, 1994
- Douglas E.Comer, The Internet Book, New York, Prentice-Hall International, 1995.
- CSR Prabhu, E-Governance, Concepts and Case Studies, PHI, New Delhi, 2004.
- Subhash Batnagar, E-Governance, Sage Publication, London, 2004.
- Y. Pardhsardhy, E-Governance and Indian Society with Case Studies, Kanishka Publishers, New Delhi, 2009.
- IGNOU, Text Book on E-Governance, New Delhi.

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